

Letter to cease contact by a collection agency if you are an identity theft victim

Your Name
Mailing Address

Date

Name of Collection Agency
Mailing Address

Re: Notice to cease contact from identity theft victim

Dear Sir or Madam:

I was contacted by your agency on [date] and learned you are attempting to collect [amount] from me. The case number is ____ [If you were sent a written notice, you may have been given a case number.]

I am an identity theft victim, and the debt you are trying to collect is the result of fraudulent usage of my personal information without my consent. Please cease contact with me or anyone else about this debt, with the exception of a creditor or consumer reporting agency to restore my good standing.

Below is a list of the documents I have enclosed to prove I am the victim of fraud [send copies, not originals]:

- [Document one. Example: police report or FTC identity theft affidavit]
- [Document two. Example: correspondence between you and credit bureau, bank or merchant]
- [Document three. Example: utility bill proving you live at a different address than where the account was opened]

Under law, you may only contact me once more to acknowledge that you have received this request. Under the Fair Debt Collection Practices Act, I have the right to view copies of applications of other proofs of this debt your agency possesses. Please forward copies of these documents to me at the above address.

I expect to receive your confirmation that you have received this notice by [date - two weeks from now].

Sincerely,
[Signature]
Your name